



Meeting Logistics & Information

Date	Wednesday – April 22, 2020	Attendees
Time	9:00 – 11:00 AM	Betsy Ames, Mike Browne, Rob Salcido, Joe Rando, Dillon Swol, Rich Martin, Mike Turns, Kevin Hanlon, Nick Jones, Chris Mazzola (joined late)
Meeting Type	NEHERS Alliance – Board Meeting	Non-Attendees
Facilitator	Mike Browne	Special Guests
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To upgrade NEHERS nonprofit bank account to Business Advantage	Motion by Nick Jones Second by Joe Rando	8/0/0
2	To approve minutes from March Board Meeting	Motion by Mike T Second by Joe Rando	8/0/0
3	To Approve Accounts Payable from March 2020 in the amount of \$2,520.67	Motion by Nick Jones Second by Mike Turns	8/0/0
4	To accept PSD proposal for remote classroom/field training for Spring 2020 provided we have enough students	Motion by Joe Second by Dillon	8/0/0
5	To adjourn	Motion by Mike Turns Second by Mike Browne	8/0/0

❖ Administrative Items:

- Online Proctoring for re-tests- there are new guidelines from RESNET about how people can get proctored during the “shelter in place” orders. I have had a request for me to proctor someone directly. This is not normally part of my duties. People usually get proctored at a local library. Is this something the board would like me to do? **Betsy will proctor and do other work in the background.**
- Review option for setting up ACH deposits- involves a change of account type but would allow us to directly deposit payments into accounts we interact with regularly. Also involves security upgrade.

- We currently have a non-profit account, with 0.02% interest rate. If we leave things the way they are, we would pay a \$75 a month fee to add the ACH module to our account.
- We could upgrade to a business advantage plus account. It does not generate interest.
 - If we maintain a \$25,000 balance and do less than 500 transactions per month, there are no fees associated with it. (We currently have over \$100,000 in the account and don't typically have more than 100 transactions in a month.)
 - If we drop below \$25,000 there is a \$35 fee.
- Switching types of accounts would allow us to do ACH transfers without a monthly fee to any of our regular contacts.
 - All we need from the payees are the account number and the routing number for the account in which they want to receive payment.
 - This would eliminate having to handle/mail paper checks on both ends.
- Our account number would stay the same.
- We would be allowed multiple online users (Nick and Betsy can have their own usernames)
 - There is a security token system which requires a smart phone. This will work for Nick.
- The paperwork does not have to be signed in person. It can be printed and scanned.
- Discussion: We will do this. Nick will manage with smart phone. Nick and Betsy will be the two signers.

Motion to change Non-Profit account to Business Advantage account by Nick, Joe 2nd, no discussion, all in favor

- NEHERS Forum
- Checking for Quorum for May and June board meetings. Proposed dates:
 - May 27 from 9-11 am (MTurns?) **Move to the 20th**
 - June 24 from 9-11 am

- ❖ Secretary's Report (*Mike T.*)
 - Approval of Minutes

Motion to approve minutes by Mike T, Joe 2nd, all in favor

- ❖ Treasurer's Report (*Nick*)
 - Accounts Payable
 - Not much happening- Nick will review the financials for the board meeting either next month or the month after.

Motion to approve accounts payable – Nick, Mike T 2nd

- ❖ Standards Committee (*Kevin and Rob*)
 - Discussion of NEHERS Covid 19 Response **Climate Zone 5 ACH50 doesn't meet code, duct leakage rate seems low, RESNET said values are 75th percentile of homes taken over the last quarter, language far too vague, generally not on board. RESNET states these defaults are optional. Mike B has provider letter to get consensus on not adopting this strategy – he will share this with the group. Mike not in favor of rushing to test for safety reasons.**
 - RESNET Addendum 34: Quality Assurance Data File (Public Comment ends April 22)
 - RESNET Standard 310: HVAC Quality Installation (2nd Public Comment ends May 4)
 - Other Business
 - **Mistake for MA electric rates in NEHERS Utility Cost Inputs – Betsy will fix**
 - **RESNET addendum 34 typos: 903.4.3.3 “for of” “on-site and/or verified test data” language. Rob – can only comment on adjusted language, not old stuff. Submit to RESNET anyway, might be considered editorial changes. Board good with these changes.**

- Move standards committee meeting from the 13th to the 6th at 11 am so we can submit any additional comments in time

❖ Training Committee (*Joe*)

- Winter 2020 Training
 - Profit report: we had a loss of -\$1599.85
 - We lost 5 students for one reason or another, most either transferred into the spring 2020 training or are waiting for the fall 2020 training.
- Spring 2020 Training
 - Online: March 30-April 4/ Classroom: May 4-8 (Manchester, NH)
 - We have 8 full (including 1 transfer), 2 online only, 1 classroom only (transfers)
 - Online section running now, same schedule as planned.
 - Classroom section postponed due to Covid-19. Reached out to Emelie/Ethan, PSD proposed new “distance learning” trainings, one-on-one instruction for fieldwork testing stuff, either student has own equipment or will tell the instructor what to do, 3 probationary ratings still need to happen, Joe and Mike B in favor. Betsy – we advertised this as live, do registrants have an issue with that, also need to investigate whether they can make new dates. Joe – let’s put this out to the registrants and see what the response is.

Motion to accept PSD proposal, provided there are enough attendees by Joe, Second Dillon, all in favor

- RFP Fall 2020: Waiting to see what happens with spring training.
- Alternative Path for Raters- on hold.

❖ Manual (*Dillon*)

- New Utility Cost Inputs Data is now updated on web page. Changed wording of customer charge, added some info. Email went out this morning promoting this and the manual.

❖ Professional Development (*Rich*)

- Update from Rich and Chris on their hand-off meeting.
- Working on: Autocase Declined as a paid sponsor, per below. They automate cost analyses.
- Rich – has Aerobarrier been approached? Chris – yes. We could reach out again and ask them to do an educational session, do a promotional one later. How do we make sure it’s not promotional? Reach out to a local vendor, maybe New England Air Barrier – Rater. Combine with Jason Taylor, air sealing specialist. Another company in Amesbury – injects spray foam into walls. Combine all. Aspen Environmental. Mike B will help Rich pull folks together.
- Kevin suggested a webinar on matching systems in AC and heating- can lead it but not right away.
- April 10th: Covid-19 Panel Discussion: Challenges and Opportunities Good discussion/audience interaction, presenters got good info from audience, attendance was good
- Current list:
 - Educational (for CEU’s):
 - Ventilation, balancing, and commissioning- Bruce Harley or David Keefe
 - Ekotrope working on how to include on site energy storage in modeling software- Cy or Jacob



- Multi-Family webinar- 1 topic- get people interested. (Frank and Mike)
- Embodied Carbon in New Construction- Jacob Racusin, Ace McArleton, Chris Magwood
- Understanding of 301-2019 Multi-Family RESNET Standards and relation to ERI scores from IECC. And 308, someone who can explain it to the world. Scott Doyle or Billy Giblin or both.
- HELIX
- Billy Giblin present again at end of year, do yearly follow up.
- Manual J and sizing- can do it in a pinch.
- Promotional (not for CEUS):
 - Autocase declined as paid sponsor **Interested in doing educational webinar, but how to make it non-promotional? Don't think we can make it non-promotional.**
 - House Rater- Paid Sponsor- thinking about when they want to go.
 - Research canceled expo lists for possible paid sponsors.

❖ Energy Code Committee (*Mike T*)

- Richard Faesy's request for information about available remote trainings for workforce development during the pandemic. Mike B – seems like it's working, some stuff going on in New Hampshire

❖ Membership and Communications (*Mike B*)

- Programs:
 - Paperwork for JMC for MA has gone to Peter Hubbe **Peter left ICF, need to go through Will D'Arrigo**
- Sponsors:
 - List of prospective sponsors- anyone know contacts?

Nothing else new

❖ Other business?

Motion to adjourn by Mike T, Mike B 2nd, all in favor