



## HERS Rater Training Application Instructions

To better understand the requirements of training and certification, please review detailed information on our website:

[Course Agenda](#)

[Rater Certification Process](#)

**DETAILS OF COST AND PAYMENT:** The cost for rater training, NE HERS Rater Training Manual, and National rater examination is \$1,495. The fee also includes: most breakfasts and lunches, a 7% discount on equipment from The Energy Conservatory, and an excellent training curriculum honed by some of the top national rater trainers. If the student fully completes the two ratings assigned in the class, it will count as the first two of five energy ratings required by RESNET for rater certification.

**CLASS SIZE:** The class size is usually between 8 and 16. In the rare event that a class must be cancelled, a full refund will be mailed to enrolled students within 7-10 days of notification.

**HOLDING A PLACE:** Send an email to [info@nehers.org](mailto:info@nehers.org) as early as possible if you have tentative plans to attend a class. Acceptance is offered with a deposit on a first-come basis until the class is filled, and classes typically fill up 3-4 weeks in advance. To apply for acceptance and to ensure your place in the class, you are encouraged to submit your deposit and application ***no later than 14 days prior to the start of the class***. Make your payment online on our [Events](#) page or pay with a check by mailing your completed application form and a deposit of \$750 by check or money order made out to **NE HERS Alliance**. Mailing address: Peggy MacLeod, 24 Mountain Laurel Path, Florence, MA 01062.

**Payment completion:** By registration time on the first day of class, students must submit their final balance for the class either online (*preferred*) using a credit card or with a check or money order for the remainder received by NEHERS by no later than the Thursday preceding the class. No one will be allowed to take the National Rater exam at the class if they have not paid their full course fee.

**REFUND POLICY:** Before committing your deposit, please understand the refund policy posted on our website: <http://nehers.org/training/fees.htm>

### RATER EXAMINATION

The national RESNET guidelines for rater training require that in addition to questions on the performance of HERS ratings, the open book HERS rater examination must cover technical questions on home performance concepts to ensure that certified HERS raters have a well-rounded and broad knowledge base. Some of these concepts will be reviewed during the class.

For those who do not already have a strong background in building science, attendance at the training alone may not be sufficient to pass the test. ***BOTH inexperienced and experienced candidates are encouraged to study on their own prior to the course.***

**Study references** we recommend can be found on our website:

[http://www.nehers.org/training/exam\\_prep.htm](http://www.nehers.org/training/exam_prep.htm)

In addition to the John Krigger text and the NE HERS Rater manual, some trainees have found it useful to bring a copy of the EEBA builder guide as a secondary resource for taking the exam.

The National Rater exam is administered by the trainer. We urge you to bring adequate reference materials for the open book exam, especially John Krigger's Residential Energy. Applicants who postmark their deposit and application at least 4 weeks prior to the class will receive a free copy. If you would like to purchase a copy after that date, send an email to [energyhome@yahoo.com](mailto:energyhome@yahoo.com) and your balance payment will be an additional \$50 (\$45 + \$5 shipping).

## WHAT TO BRING

For class: In order to have the smoothest experience at the course and to be able to take the exam, each attendee **must** bring his or her own PC-Compatible (could be a Mac with a Windows emulator loaded - please request more details) laptop or desktop computer (specifications below) so that students do not have to share a computer. The trainer will distribute the latest version of rating software to each student on the first day of class for temporary use.

For field training: Handheld calculator, tape measure, flashlight, and clipboard.

## DIRECTIONS

**Directions to the facility and hotel information** will be sent after receipt of application and deposit.

Email (preferred) any questions you might have about training and certification to at [energyhome@yahoo.com](mailto:energyhome@yahoo.com) or call 413-585-0402.

## COMPUTER SPECIFICATIONS

ALL COMPUTERS will need wireless capability, or, you will need a High Speed Internet port (Ethernet) if you do not have wireless (let Peggy or Gale know if you do not have wireless capability because the facility may have to make special arrangements).

### Windows PC (Laptop or Desktop) System Requirements:

Windows XP, Windows Vista, Windows 2000,

OR: Windows ME, Windows 98, if Visual Basic 6.0 SP5 is installed

You can download and install Visual Basic 6.0 SP5 at the Microsoft download center:

<http://www.microsoft.com/downloads/en/default.aspx>

-CPU: 300 MHz Pentium II or faster; RAM: 128 MB minimum; Disk Space: 500 MB free -Screen Resolution: 800 x 600 pixels minimum -Other: for software installation, CD-ROM Drive and either a floppy drive OR a USB port -Browser: Internet Explorer 5.5 or higher must be installed (final test will not work with Netscape)

### MacIntosh (must be PC-Windows compatible)

REM/Rate does not specify MacIntosh as compatible, and the instructors will not be able to spend time making your Mac work. However, a Mac user with a Windows emulator should be able to load. Prior to class you should know how to run both PC Windows and Windows Explorer browser without further instruction. And since you will need to copy files from a USB port or CD Rom drive, please be familiar with how to do this in the PC Windows environment prior to coming to the class.

### REM/Rate.

You will need a functional Windows emulator installed, tested, and operational once you get to class. Once you launch the Windows emulator you can proceed as if you had a PC (it even has the Start button and My documents and everything). Also, to take the online test, you will need to have a Windows Explorer internet browser in the PC Windows side and a wireless capability.